



Salinas Valley Adult Education Consortium (SVAEC)
Regular Steering Committee Meeting
May 21, 2025 | 2:30 – 5:00 p.m.
IN-PERSON AND VIRTUAL MEETING

Zoom Meeting [Link](#) & Dial-in Info:

Phone: 669-444-9171, Meeting ID: 834 0034 6198

Meeting materials in public Google Drive [folder](#)

Meeting Locations (main location in bold/alternate locations in regular type)

District	Location
Hartnell Community College District (HCCD)	Soledad Education Center, Room 109 1505 Metz Road, Soledad, CA 93960
South Monterey County Joint Union High School District (SMCJUHS)	800 Broadway, District Office King City, CA 93930
North Monterey County Unified School District (NMCUSD)	Central Bay High School, Room 2 17500 Pesante Road, Salinas, CA 93907
Monterey County Office of Education (MCOE)	901 Blanco Circle, Morgantini Student Services Office Salinas, CA 93901
Soledad Unified School District (SUSD)	690 Main Street, Room 3 Soledad, CA 93960
Gonzales Unified School District (GUSD)	650 Elko Street, Room 1 Gonzales, CA 93926
Salinas Union High School District (SUHSD)	Administration Office or M1 20 Sherwood Place, Salinas, CA 93906

NOTES:

- Agenda items must be submitted to the Director five (5) days prior to the meeting.
- All Member Districts must provide notification to the Director at least five (5) days prior to the meeting if there will be no designee present at the meeting (in person or virtually).

AGENDA

2:30 – 2:35

Call to order

- Roll call/establish quorum
- Guest introductions

Approval of Agenda

Approval of Minutes

2:35– 2:40

Public Comments (*2 minutes max per person – anyone is welcome to speak and/or type comments in the chat box of the Zoom meeting*)

2:40-2:45

Program Highlights (*30-second headline for your program, such as an upcoming event, an item of good news, or a student success story*)

2:45 – 3:00

Action Items

- Approval of agency-level PLCs (1 hour per month)
 - Include that hour in their contracts.
 - Provide them with an hour of release time.
 - Pay them an extra hour.



- Approval of PD Day for fall 2025 and spring 2026
- Approval of goals for three-year plan

3:00-3:45

Discussion Items

- Presentation of budgets for FY 25-26
 - First draft presented today.
 - Final draft presented and approved at June meeting.
- Course approval system – any questions?

3:45– 3:55

Information Items *(if time allows)*

- TE Users Update
- PLC Update
- Timeline is posted for review & approval at our June meeting.
- Alejandra's outreach report

3:55-4:00

Final questions, comments, and reminders; adjourn

- TE Users Meeting: TBD
- PLC Meeting: 5/22/25, 3:30-4:45 p.m.
- Next Regular Steering Committee Meeting (Main Campus): June 18, 2025, at 2:30 p.m.
- 5/30: Q3 Expenditure Reports due in NOVA
- 6/18: Vote to approve the three-year plan
- 6/20: Three-year plan due
- Motion to adjourn

4:00 – 5:00

Professional Development

- Updates from Ana Mendoza
- Review of sections I & II of three-year plan
 - Assessment
 - Metrics